



RESOLUTION AWARDING A TWO-YEAR PROFESSIONAL SERVICES CONTRACT, WITH AN OPTION TO EXTEND FOR TWO ADDITIONAL TWO-YEAR PERIODS, TO WILTEC, INC. IN AN AMOUNT NOT TO EXCEED \$100,000 FOR PERFORMANCE MONITORING AND ANALYSIS SERVICES FOR THE CONGESTION MANAGEMENT PROGRAM, AND AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE CONTRACT PAYMENT TERMS AND NON-MATERIAL CONTRACT TERMS AND CONDITIONS

WHEREAS, As the Congestion Management Agency for San Francisco, the Transportation Authority prepares the Congestion Management Program (CMP) for San Francisco every two years in accordance with state law to monitor congestion on the CMP roadway network and adopt plans for mitigating traffic congestion that falls below certain thresholds; and

WHEREAS, Although not specifically required by the state CMP legislation, the Transportation Authority also monitors transit speeds and transit reliability and collects data related to pedestrians and bicycles as measures of multi-modal system performance; and

WHEREAS, Consultant services are needed to assist with vehicle level of service data collection, processing, and analysis; traffic counts; transit speed and volume monitoring; transit coverage; and associated data collection, processing and analysis; and

WHEREAS, On November 2, 2018, the Transportation Authority issued a Request for Proposals (RFP) seeking consultant services to provide performance monitoring and analysis services for the CMP; and

WHEREAS, The Transportation Authority received two proposals in response to the RFP by the due date of December 3, 2018; and

WHEREAS, A selection panel comprised of San Francisco Municipal Transportation Agency



and Transportation Authority staff reviewed the proposals based on the evaluation criteria and interviewed two firms on December 12, 2018; and

WHEREAS, Based on the results of the competitive selection process, the selection panel recommended award of the contract to the highest-ranked firm, the University of Kentucky Research Foundation, which included Wiltec, Inc. as its sole sub-contractor; and

WHEREAS, At its January 23, 2019 meeting, the Citizens Advisory Committee considered the subject request and unanimously adopted a motion of support for the staff recommendation; and

WHEREAS, Following the Citizens Advisory Committee's approval, contract negotiations with the University of Kentucky Research Foundation regarding changes to the structure of the proposed team resulted in Wiltec, Inc. performing the majority of the requested services and therefore being recommended for contract award with the University of Kentucky Research Foundation as its sole sub-contractor; and

WHEREAS, The contract will be funded by federal Surface Transportation Program funds matched by Prop K sales tax, and the adopted Fiscal Year 2018/19 includes this year's activities; and

WHEREAS, Sufficient funds will be included in future fiscal year budgets to cover the remaining cost of the contract; now, therefore, be it

RESOLVED, That the Transportation Authority hereby awards a two-year professional services contract, with an option to extend for two additional two-year periods, to Wiltec, Inc. in an amount not to exceed \$100,000 for performance monitoring and analysis services for the CMP; and be it further

RESOLVED, That the Executive Director is hereby authorized to negotiate contract payment terms and non-material contract terms and conditions; and be it further

RESOLVED, That for the purposes of this resolution, "non-material" shall mean contract terms and conditions other than provisions related to the overall contract amount, terms of payment,



and general scope of services; and be it further

RESOLVED, That notwithstanding the foregoing and any rule or policy of the Transportation Authority to the contrary, the Executive Director is expressly authorized to execute agreements and amendments to agreements that do not cause the total agreement value, as approved herein, to be exceeded and that do not expand the general scope of services.

Attachment:

1. Scope of Services



The foregoing Resolution was approved and adopted by the San Francisco County Transportation Authority at a regularly scheduled meeting thereof, this 26th day of February, 2019, by the following votes:

Ayes: Commissioners: Brown, Fewer, Haney, Mandelman, Mar, Peskin, Stefani, Walton and Yee (9)

Absent: Commissioners: Ronen and Safai (2)

Aaron Peskin 2-26-19

Aaron Peskin Date
Chair

ATTEST: *Tilly Chang* 2/28/19

Tilly Chang Date
Executive Director