



# AGENDA

## CITIZENS ADVISORY COMMITTEE Special Meeting Notice

**Date:** Wednesday, November 30, 2016; 6:00 p.m.

**Location:** Transportation Authority Hearing Room, 1455 Market Street, Floor 22

**Members:** Chris Waddling (Chair), Peter Sachs (Vice Chair), Myla Ablog, Becky Hogue, Brian Larkin, John Larson, Santiago Lerma, Jacqueline Sachs, Peter Tannen, Shannon Wells-Mongiovi and Bradley Wiedmaier

6:00 1. **Committee Meeting Call to Order**

6:05 2. **Chair's Report – INFORMATION**

6:10 **Consent Calendar**

3. **Approve the Minutes of the October 26, 2016 Meeting – ACTION\***

4. **Adopt a Motion of Support to Increase the Amount of the Professional Services Contract with Parsons Brinckerhoff, Inc. by \$960,000, to a Total Amount Not to Exceed \$1,210,000 through December 31, 2019 for System Engineering Services for the Treasure Island Mobility Management Program, and to Authorize the Executive Director to Modify Contract Payment Terms and Non-Material Contract Terms and Conditions – ACTION\***

On April 1, 2014, the San Francisco Board of Supervisors approved a resolution designating the Transportation Authority as the Treasure Island Mobility Management Agency (TIMMA) to implement the Treasure Island Transportation Implementation Plan in support of the Treasure Island/Yerba Buena Island Development Project. In September 2014, through Resolution 15-06, the Transportation Authority Board authorized the award of a contract to Parsons Brinckerhoff, Inc. for system engineering services for the Treasure Island Mobility Management Program (Program). The action authorized Phase I of Program, which includes preparation of the Concept of Operations and the draft System Engineering Management Plan (SEMP), for an amount not to exceed \$250,000, with the option to authorize additional phases of the work at a future date. The TIMMA budget and Work Program call for completion of Phases II and III of the scope of work in Fiscal Years 2016/17 to 2018/19. The scope of work for the first year was included in the adopted Fiscal Year 2016/17 budget. This work includes completing the final SEMF supporting TIMMA in the procurement of a contractor to install the toll system and oversight of the installation and testing of the toll equipment. The toll system is scheduled to be complete and open for operations in late 2019 concurrent with the first occupancy of new housing on Treasure Island.

5. **Adopt a Motion of Support for the Approval of the 2017 State and Federal Legislative Program – ACTION\***

Every year the Transportation Authority Board adopts a legislative program to guide the agency's transportation advocacy efforts at the state and federal levels. The proposed State and Federal Legislative Program reflects key principles, gathered from our common positions with other local transportation sales tax authorities around the state, the Metropolitan Transportation Commission, as well as our understanding of the most pressing issues facing the region, San Francisco, and our partner agencies that deliver transportation projects in the city. The proposed program is presented in the form of principles,

not specific bills or legislative initiatives, in order to allow staff the necessary flexibility to respond to legislative proposals and specific policy concerns that may arise over the course of the legislative session in Sacramento or Washington D.C. Our 2017 Legislative Program continues many of the themes from the previous legislative sessions and emphasizes issues of stabilizing and protecting existing transportation funds, authorizing new transportation revenues, securing funding for San Francisco projects, advancing high-speed rail investment, supporting allocation of state cap and trade revenues for transportation, promoting Vision Zero safety goals, engaging in the implementation of new transportation technologies, aspiring to meet environmental and greenhouse gas reduction goals and supporting increased revenues and redevelopment-like tools to help accelerate the production of affordable housing.

**6. Approve the 2017 Meeting Schedule for the Citizens Advisory Committee – Action\***

Per Article IV, Section I of the CAC's By-Laws, the regular meetings of the CAC are held on the fourth Wednesday of the month at 6:00 p.m. at the Transportation Authority's offices. Special meetings are held as needed (e.g. due to holidays or other time constraints). The 2017 Transportation Authority meeting schedule is attached, with proposed CAC meeting dates for approval and Board and Committee meeting dates included for reference.

**7. Citizen Advisory Committee Appointment – INFORMATION**

The Plans and Programs Committee will consider recommending appointment of one member to the Citizens Advisory Committee (CAC) at its December 6 meeting. The vacancy is the result of the term expiration of Chris Waddling (District 10 resident), who is seeking reappointment. Neither staff nor CAC members make recommendations regarding CAC appointments. CAC applications can be submitted through the Transportation Authority's website at [www.sfcta.org/cac](http://www.sfcta.org/cac).

**End of Consent Calendar**

**6:20 8. Nominations for 2017 Citizens Advisory Committee Chair and Vice Chair– INFORMATION**

At the November 30 CAC meeting, nominations will be made for the CAC Chairperson and Vice-Chairperson for 2017. Per the CAC's By-Laws, nominations for the Chairperson and Vice-Chairperson shall be made at the last CAC meeting of the calendar year (e.g. November 30, 2016) in order to be eligible for election at the first CAC meeting of the following year (e.g. January 25, 2017). A nomination must be accepted by the candidate. Self-nominations are allowed. Candidates are required to submit statements of qualifications and objectives to the Clerk of the Transportation Authority one week prior to the January CAC meeting to be included in the meeting packet. The due date this year is January 18, 2017. The Chairperson and Vice-Chairperson shall be elected by a majority of the appointed members at the January CAC meeting. The term of office shall be for one year. There are no term limits.

**6:30 9. Commuter Shuttle Hub Study – INFORMATION\***

In November 2015, the San Francisco Municipal Transportation Agency (SFMTA) Board passed legislation creating the current Commuter Shuttle Program, incorporating recommendations developed after completion of the 18-month Pilot Program. In February 2016, the Board of Supervisors introduced a resolution urging, among other things, that the SFMTA explore, in collaboration with the Transportation Authority, an alternative reduced-stop, hub-based regulatory approach to the program. In response, the SFMTA Board passed Resolution No. 16-028 committing to complete the study. The Transportation Authority and the SFMTA have finished analysis and will share findings from the joint-agency Commuter Shuttle Hub Study, as well as from SFMTA's mid-year review of the current program. The presentations are included as attachments, while both reports are available on the SFMTA website at the following links:

Commuter Shuttle Hub Study:

[https://www.sfmta.com/sites/default/files/projects/2016/Commuter\\_Shuttle\\_Hub\\_Report\\_Final.pdf](https://www.sfmta.com/sites/default/files/projects/2016/Commuter_Shuttle_Hub_Report_Final.pdf)

Commuter Shuttle Program Mid-Term Status Report:

<https://www.sfmta.com/sites/default/files/projects/2016/Commuter%20Shuttle%20Program%20Mid%20Term%20Status%20Report.pdf>

**6:55 10. Adopt a Motion of Support for the Allocation of \$6,507,592 in Prop K Funds, with Conditions, for Five Requests, Subject to the Attached Fiscal Year Cash Flow**

**Distribution Schedules – ACTION\***

As summarized in Attachments 1 and 2, we have five requests from the San Francisco Municipal Transportation Agency (SFMTA) totaling \$6,507,592 in Prop K funds to present to the Citizens Advisory Committee. The SFMTA has requested \$4.3 million to complete the planning and environmental phases for the Geneva-Harney Bus Rapid Transit project, which was a development commitment for the Candlestick/Hunters Point Shipyard development. The SFMTA has also requested \$540,000 to study the feasibility of extending the T-Third light rail line from Chinatown to North Beach and the Fisherman's Wharf area; \$718,215 to replace 27 paratransit vans that have reached the end of their useful lives; and \$634,600 to replace power and communications wiring in the Muni Metro subway at Van Ness Station. Finally, the SFMTA has requested \$276,603 in Neighborhood Transportation Improvement Program capital funds for the first phase of street improvements recommended in the Transportation Authority's Alemany Interchange Improvement Study.

**7:20 11. Findings of Child Transportation Survey Report – INFORMATION\***

Initiated at the request of Commissioner Tang, the Child Transportation Study research effort was led by the Transportation Authority, the Mayor's Office and the San Francisco Municipal Transportation Agency (SFMTA). The goal of the effort was to provide more in-depth and comprehensive information on school transportation issues in San Francisco and to identify potential solutions to help mitigate school commute difficulties. The issues and potential solutions were informed by an inventory and review of existing data sources, focus groups, and an in-depth survey of over 1,700 parents of Kindergarten through 5<sup>th</sup> grade children on their school commutes and preferences. This research revealed that the automobile is the dominant school commute mode, with bicycling and walking comprising less than 10% of all commutes. School commutes can be surprisingly long and complicated because they are often coordinated with other activities such as parents' or caregivers' work commutes and aftercare needs. The high share of auto usage results in congestion impacts focused around school sites at specific times of day, although the overall contribution to citywide congestion is marginal. Most critically, there was a relatively high level of dissatisfaction with school commutes, with over 60% of parents either actively seeking or being open to school commute alternatives. The study report concludes with a set of recommendations that include scoping a pilot program to offer shuttle services in a select geographic area, identification of a preferred mobile application to support carpooling to school, investment in programs that encourage bicycling and walking to school, and improving and expanding transit options to improve competitiveness with driving and reduce barriers to transit. The Study was funded by the Transportation Authority's Prop K transportation sales tax funds and the SFMTA.

**7:45 12. Introduction of New Business – INFORMATION**

During this segment of the meeting, CAC members may make comments on items not specifically listed above, or introduce or request items for future consideration.

**7:50 13. Public Comment**

**8:00 14. Adjournment**

\* Additional materials

**Next Meeting: January 25, 2017**

**CAC MEMBERS WHO ARE UNABLE TO ATTEND SHOULD CONTACT THE CLERK AT (415) 522-4817**

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The Hearing Room at the Transportation Authority is wheelchair accessible. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Authority at (415) 522-4800. Requests made at least 48 hours in advance of the meeting will help to ensure availability.

The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 6, 7, 9, 9R, 14, 14R, 21, 47, 49, and 90. For more information about MUNI accessible services, call (415) 701-4485.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on 11<sup>th</sup> Street.

## CAC Meeting Agenda

In order to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at all public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the Transportation Authority accommodate these individuals.

If any materials related to an item on this agenda have been distributed to the Citizens Advisory Committee after distribution of the meeting packet, those materials are available for public inspection at the Transportation Authority at 1455 Market Street, Floor 22, San Francisco, CA 94103, during normal office hours.

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; website [www.sfethics.org](http://www.sfethics.org).